

HOKIE PASSPORT BASICS

HOKIE PASSPORT SERVICES · (540) 231-5121 · HOKIEPASSPORT@VT.EDU · WWW.HOKIEPASSPORT.VT.EDU

▶▶ CARD USES

- Proof of Identity
- Debit Accounts - Dining Plan, Flex Additions, & Hokie Passport Account
- Access to Facilities/Services - Library, Residence Hall, Math Emporium, Health Center, Recreational Facilities, Blacksburg Transit, & more

▶▶ ONLINE SERVICES *via hokiepassport.vt.edu*

- Add/Change Dining Plan
- View Balances/Transaction History
- Make Deposits via Debit/Credit Card or eCheck
- Deactivate Lost/Stolen IDs
- Set/Reset PIN for Residence Hall Room Access
- Open Residence Hall Room via MobileID App
- Reserve Washer/Dryer and Receive Text Alerts via LaundryWeb



Your Hokie Passport ID Card will be your "everything" card at Virginia Tech!

▶▶ HOKIE PASSPORT ACCOUNT *for your miscellaneous expenses*

The Hokie Passport Account is a separate debit account stored on your Hokie Passport ID Card. This account can be used at numerous retailers on- and off-campus including laundry facilities, university bookstores, printing/copying labs, restaurants, grocery stores, health care providers, pharmacies, vending machines, and more (check out our website for the full list!). Funds roll from semester to semester until graduation.

▶▶ INDIVIDUAL DINING PLANS *for eating in the award-winning dining centers*

On-campus students are required to purchase one of the three major dining plans below. The default, *Major Flex*, has already been assigned to you and billed to your student account at the University Bursar. To upgrade your plan, visit our Online Services menu by **August 20, 2019** at midnight. Later in the fall semester, you will have an opportunity to change your dining plan selection for the spring semester. The following chart provides a breakdown of the individual dining plans on a per semester basis:

Major Dining Plans	Total Cost	- Base Cost	= Flex Dollars	Minimum Spending Power (Dining à la carte, 50% discount)	Maximum Spending Power (Dining at D2, 67% discount)
Premium Flex	\$2,193	\$1,220	\$973	\$1,946	\$2,948
Mega Flex	\$2,050	\$1,220	\$830	\$1,660	\$2,515
Major Flex (default)	\$1,912	\$1,220	\$692	\$1,384	\$2,097

All Flex plans have a base cost and a balance of Flex Dollars. The base cost covers utilities, maintenance, repairs, labor, and other costs necessary to support the food service program. The balance of Flex Dollars is the amount loaded onto your Hokie Passport ID card to be spent in Dining Services dining centers. Purchases made using Flex Dollars receive a 50% discount in à la carte facilities and a 67% discount in the D2 all-you-care-to-eat facility. Don't forget - while you can take a guest out for a meal on occasion, sharing your dining plan regularly could result in a conduct violation. You can begin using your fall dining plan on **August 21, 2019** at 7am.

▶▶ WHAT IF I HAVE DINING PLAN FUNDS LEFT OVER?

Unused Flex Dollars from the fall semester will automatically roll to the spring semester *as long as you purchase a spring dining plan*. Note that all dining plan funds – including rollover – must be depleted by the end of the spring semester, but bulk purchases can be conveniently arranged through the dining centers if necessary!

▶▶ WHAT IF I RUN OUT OF DINING PLAN FUNDS?

If you run out of Flex Dollars, you may deposit Flex Additions via our Online Services menu! Flex Additions purchases receive the same discount as purchases made using your initial Flex Dollars. Flex Additions will roll from semester to semester as long as you purchase one of the three major dining plans, otherwise the funds will revert to Dining Dollars which receive a 5% discount in university dining centers and also roll from semester to semester.

CHECKLIST FOR FAMILIES & GUESTS

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We hope you have enjoyed your orientation experience in Blacksburg! If you have any feedback or suggestions to improve the experience at Hokie Passport Services, please reach out to us at hokiepassport@vt.edu. We'd love to hear your thoughts!

When you get home, you may want to consider checking a few more things off your list before your student returns in the fall.



Student Services Building

Use this checklist to get started!

MAKE A DEPOSIT TO YOUR STUDENT'S HOKIE PASSPORT ACCOUNT

This step is entirely optional, but you may want to consider making a deposit to your student's Hokie Passport Account so that your student has money on their card for laundry, supplies from university bookstores, printing/copying, vending, restaurants, etc. Depending on your student's needs, we recommend starting with \$50-\$100. Make a Quick Deposit today through wallet.vt.edu with no preauthorization required.

ASK YOUR STUDENT TO ESTABLISH YOUR GUEST ACCESS

You'll use this if you wish to view your student's Hokie Passport card-based balances/transactions, to view your student's financial aid information, and to view their grades. Visit wallet.vt.edu for step-by-step instructions!

ASK YOUR STUDENT TO ESTABLISH YOUR FERPA PASSCODE

Legally, you'll need to provide your valid FERPA passcode before any university official can release information to you about your student. It's a good idea to have this passcode handy whenever you contact us. Your student can establish your passcode via the FERPA menu at hokiespa.vt.edu. You may want to remind them that they will need a passcode for themselves as well!

ASK YOUR STUDENT TO ESTABLISH AUTHORIZED PAYER ACCESS

You'll need this to make payments to your student's account at the University Bursar (including paying for a dining plan as well as tuition and fees). Visit wallet.vt.edu for information!



HPS BIOMETRICS PROGRAM

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▶▶ WHAT IS THE BIOMETRICS PROGRAM?

Biometrics are a means of verifying personal identity. Virginia Tech has partnered with Idemia, a leader in biometric technology, to offer MorphoWave technology. MorphoWave is a type of biometric reader that allows a user to wave their hand through a reader in place of using their Hokie Passport ID Card.

▶▶ HOW DOES IT WORK AND WHERE CAN IT BE USED?

Currently, this technology has been deployed at D2 at Dietrick Hall. When you register for the biometrics program, a set of points on your fingertips is captured. The biometric identifier then turns these points into an encrypted algorithm which gets stored as a "biometric template". This algorithm will then be connected to your student ID number. To use a MorphoWave reader, simply "wave" your hand through the reader and your Flex plan will be debited for your meal.



Accessing D2 has never been easier - just wave and go!

▶▶ WHAT ARE THE BENEFITS?

Enrolling in the biometrics program will allow you to gain faster access into D2 at Dietrick Hall without having to remove your Hokie Passport ID Card from your pocket or wallet and in instances where you have misplaced your ID Card. Not only is it convenient, this contactless technology is hygienic, preventing cross contact and the spread of bacteria. Additionally, operating a cashier-less register helps keep costs low.

▶▶ WHO IS ELIGIBLE AND HOW CAN I ENROLL/DISENROLL?

The biometrics program is completely voluntary. It is currently available to active Virginia Tech students aged 18 years and older that are enrolled in at least one Virginia Tech course and have purchased a Flex dining plan (Dining Dollars and Hokie Passport Account funds are not eligible) during the current semester. You may enroll in the biometrics program – beginning in **August** at check-in – by visiting the Hokie Passport Services office during business hours. The process is quick and easy! You will simply be required to present your Hokie Passport ID Card and complete a form. You may disenroll at any time by visiting the Hokie Passport Services office during business hours or by sending an email to hokiepassport@vt.edu from your official Virginia Tech email address.

▶▶ HOW IS THIS DATA STORED AND AM I AT RISK IF THE SYSTEM GETS COMPROMISED?

MorphoWave does not store any sort of fingerprint or other images that would personally identify you. The data points get stored as an encrypted algorithm that cannot be reverse engineered to identify you. The MorphoWave database will keep your data until you are no longer a student at Virginia Tech or until you elect to disenroll from the program. If there are any breaks in service (i.e. resignation, graduation), you will need to reregister. Biometric data will be held in a manner compliant with FERPA, state law, and university policies related to the protection and retention of student data. Biometric templates will not be transferred, sold, provided to third parties, or used for any function other than to gain you convenient access to establishments that participate in the biometrics program on the Virginia Tech Blacksburg campus.

We can support you in jump starting your career goals!

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Manager**

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Learn transferable skills like time management, teamwork, critical thinking, problem-solving, and effective communication with a job that offers professional training in customer service and leadership with opportunities for development.

Apply at: dining.vt.edu/jobs

